

Andrea Ford, Agency Director

**Alameda County Veteran Affairs Commission**  
**Commission Meeting**  
**December 19<sup>th</sup>, 2022, 9:30am**  
**Via Zoom Conference Call**  
**EXECUTIVE MEETING MINUTES**

**ACVAC Commissioner Present:**

Diane Williamson(Chair)  
G. Owens  
J. Phair  
O. Farmer  
F. Jaffin

**County Staff Present:**

Jennifer Stephens-Pierre  
Esperanza Contreras  
Clinton Taxdahl

**ACVAC Commissioners Absent:**

Item	Discussion/ Recommendations
A. CALL TO ORDER Welcome & Introductions Adopt agenda	Meeting Chaired by Diane Williamson called to order at 9:32am Roll Call of Commissioners Quorum achieved  Commission approve agenda 12/19/2022 <b>Motion to Approve:</b> Farmer (M) Owens (S) <b>Motion Passed:</b> Meeting agenda adopted by Commission
B. CORRESPONDENCE	None.
C. CONSENT AGENDA	Commission approve Commission meeting minutes – <b>Motion to Approve:</b> <b>Motion Passed:</b> Meeting minutes adopted by Commission
D. COMISSION REPORTS	1. Executive: None
E. ACVSO REPORT	<ul style="list-style-type: none"> <li>• Fremont Satellite Office will open in January 2023</li> <li>• All Veteran Services Representatives are accredited.</li> </ul>
F. OTHER ITEMS	No announcements  <b>Next Meetings:</b> • Executive Committee: January 23, 2023, 9:30am.
G. ADJOURNMENT	Meeting adjourned at 9:54am.

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**Alameda County Veteran Affairs Commission  
Commission Meeting  
December 19<sup>th</sup>, 2022, 10:00am  
Via Zoom Conference Call  
GENERAL MEETING MINUTES**

**ACVAC Commissioner Present:**

D. Williamson (Chair)  
G. Owens  
J. Phair  
O. Farmer  
F. Jaffin  
J. LoParo  
N. Harrison  
M. Gilmore  
R. Forbes

**County Staff Present:**

Jennifer Stephens-Pierre  
Esperanza Contreras  
Clinton Taxdahl

**ACVAC Commissioners Absent:**

E. Gilmore  
B. Rizvir (EA)  
R. Forbes (EA)

Item	Discussion/ Recommendations
<p>A. CALL TO ORDER Welcome &amp; Introductions Adopt agenda</p>	<p>Meeting Chaired by Diane Williamson called to order at 10:04am Roll Call of Commissioners Quorum achieved</p> <p>Commission approve agenda 12/19/2022 <b>Motion to Approve:</b> (M) Owens (S) Harrison <b>Motion Passed:</b> Meeting agenda adopted by Commission</p>
<p>B. CORRESPONDENCE</p>	<p>None.</p>
<p>C. CONSENT AGENDA</p>	<p>Commission approve Commission meeting minutes – 11/21/2022 <b>Motion to Approve:</b> (M) Owens (S) Harrison <b>Motion Passed:</b> Meeting minutes adopted by Commission</p>
<p>D. COMISSION REPORTS</p>	<p>1. Executive: a. ACVSO to discuss with Commission on steps to become an accredited Veteran Services Officer.</p> <p>2. Nomination</p>

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	<p>a. Ratification of Omar Farmer as Chair of ACVAC for 2023  <b>Motion to Approve:</b> (M) Owens          (S) Harrison  <b>Motion Passed:</b> Omar Farmer ratified as Chair of the ACVAC</p> <p>b. Ratification of Diane Williamson as Vice Chair of ACVAC for 2023  <b>Motion to Approve:</b> (M) Owens          (S) Harrison  <b>Motion Passed:</b> Diane Williamson ratified as Vice Chair of the ACVAC</p> <p>3. Membership  <b>ACTION ITEM:</b> ACVSO to provide ACVAC with updates on the membership application from Jeff Sheibel and Lisa Broner</p> <p>4. Budget: None</p> <p>5. Outreach:          a. Commissioners Williamson and Harrison attended the VAWDVA Christmas Party, and used the opportunity to talk about the Commission and its efforts.</p> <p>6. Bylaws          a. AAA is working on expediting the process. The bylaws are currently with the Board of Supervisors.</p> <p>7. NBVC-COL C. Young Campaign Initiative</p>
<p>F. ACVSO REPORT</p>	<p>1. Fremont Satellite Office will open in January 2023</p> <p>2. All Veteran Services Representatives are accredited.</p> <p>3. Commission meetings might go in person in February</p> <p>4. A Brown Act Training will be held during the January General Meeting.</p> <p><b>ACTION ITEM:</b> ACVSO to send an email to Commissioner LoParo giving more information on how to become a VSO.</p>
<p>I. OTHER ITEMS</p>	<p>1. Commissioner Williamson is now a Chapter Service Officer for the DAV which allows her to assist veterans with VA claims and will hold office hours starting January 6<sup>th</sup>, 2023</p> <p><b>Next Meetings:</b></p> <ul style="list-style-type: none"> <li>• General Meeting: January 23, 2023, 10:00 am.</li> </ul>
<p>J. ADJOURNMENT</p>	<p>Meeting adjourned at 11:18am.</p>